



**UNITED INDIANS**  
**OF ALL TRIBES FOUNDATION**

Daybreak Star Indian Cultural Center  
Post Office Box 99100, Seattle, WA 98139  
Phone: (206) 285-4425 Fax: (206) 282-3640

## **JOB ANNOUNCEMENT**

**JOB TITLE:** Youth Advocate I On Call

**DEPARTMENT/PROGRAM:** Youth Home

**REPORTS TO:** Youth Advocate III Lead

**STATUS:** Full Time

**LOCATION:** Youth Home, Ballard WA

**PAY RANGE:** DOE

### **JOB SUMMARY:**

United Indians of All Tribes Foundation Youth Home is searching for highly motivated individuals for their direct care Youth Advocate positions. Must be able to work flexible hours, This on-call shift will work weekends 8:00pm to 8:00am on Saturday and Sundays. This is an excellent employment opportunity for college students and those wanting to start a career in social work or counseling fields.

### **ESSENTIAL FUNCTIONS:**

- Provide supervision and direction to youth home residents.
- Assist caseworkers with case management duties.
- Assure the safety of resident youth.
- Provide crisis intervention services as needed.
- May assist in facilitating resident groups or activities as directed.
- Ensure that resident rooms are neat and that chores are done.
- Maintain accurate and timely written documentation in resident files.
- Attend resident staffing and give input as needed

### **QUALIFICATIONS:**

The minimum education requirements and qualifications for this position are:

- High School Diploma or GED

### **KNOWLEDGE, SKILLS, ABILITIES AND OTHER WORK CHARACTERISTICS**

- Excellent communication skills and a sense of humor.
- Demonstrate exceptional decision making skills.
- Must be confident, quick thinking, and enjoy challenges.
- Exceptionally reliable, trustworthy and team oriented.
- Learn quickly and have life goals.
- Have strong personal boundaries and high ethics.
- Educational credits may be possible.
- Pass an extensive background investigation
- Must be substance abuse free. No exceptions.
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<b>Opening Date:</b> July 17, 2008 <b>Closing Date:</b> When suitable applicant is hired	<b>APPLICATION PROCEDURE</b> Submit cover letter and resume to:
<b>Compensation:</b> DOE United Indians of All Tribes Foundation is an Equal Opportunity Employer	United Indians of All Tribes Foundation PO Box 99100; Seattle, WA 98139 Fax: (206) 282-3640 <b>Email: <a href="mailto:jobs@unitedindians.org">jobs@unitedindians.org</a></b>